

OFWIM Business Meeting Minutes
Virtual Annual Conference
October 6th, 2020

1. Call to Order

- Becca Scully, Past President (in place of Karen Horodysky, President, who is on maternity leave) called the meeting to order at 12:49pm EDT.

2. Determination of Quorum (10% of registered members)

- For the virtual meeting, the hand raise icon was used to determine members present, and more than 10% of the membership was determined to be present.

3. Old Business

a. Approval of 2019 Business Meeting Minutes (posted on website)

- Jim motioned to accept the minutes, Chelsea seconded, there were no objections, and the minutes were accepted/approved.

b. Officer Reports

i. President – Becca Scully (for Karen Horodysky)

- Becca read Karen's report (in Proceedings). Thanked ExCom members, Committee Chairs, MaryEllen, and Don for help with the strategic effort.

ii. Secretary – Susan Watson

- Read report in Proceedings, with a few updates to membership numbers compared to last month, when Proceedings were compiled. Therefore, as of this week, 9 new members were entered into the OFWIM Membership Database, 48 membership renewals were recorded, and 24 2019 memberships will expire after the 2020 Conference (virtual conference).

iii. Treasurer – Michael Barbour

- Michael's report is in the Proceedings. Some highlights include:
 - Miscellaneous expenses included Student Scholarship Fund expenses, AFWA membership fee, sponsorship of 2020 Southern Division of the American Fisheries Society (AFS) Meeting, license fees for SurveyMonkey and Vyond, and miscellaneous supplies.
 - Our checking account was transferred from First Lockhart (small community bank) to TIAA Bank (online bank). This is now an interest-bearing account.
 - Filed IRS 990-N e-Postcard, March 2020
 - Based on the numbers so far, we should have \$1000 for the Student Scholarship Fund raised by the 2020 virtual conference.
 - Balance entering the 2020 conference: \$39,950.38.

iv. Member-at-Large – Andy Treble

- Not a lot to report, Beth took on much of the work for the Georgia conference (2022) location, Andrew concentrated on work for the Colorado conference location, which is planned for 2021.

c. Committee Chair Reports

i. Communications, Membership & Outreach (CMO) – Julie Simpson

- Great year, with newsletters in March, June, and September. Always looking for new news. Managed to continue ongoing projects, President's message, and Capt. Jack travels (but in quarantine this year). We had a series of three interviews this year, very successful. We also had three Vyond videos on the website, also successful, and a great tool to get messages out creatively. Heather has been great at creating these. We oversee three types of social media Groupsite, LinkedIn, and Facebook. We now have 149 members, which is up 10 from last year, in LinkedIn. We have 130 on Facebook, up 30 from last year. Increased

members of Groupsite, too, up 11. If anyone has questions about Groupsite, please reach out. If anyone out there is interested in Social Media, CMO needs a Social Media Manager. Did not administer travel grants this year. Will hopefully be reinstated next year. Held regular meetings on a monthly basis. Come join our committee.

- Dyan said Capt. Jack is bugging her, and has not seen the September newsletter. Susan confirmed that she did not receive one to send out.
- We will need to send it out in October, so an after conference newsletter. Will include Capt. Jack and last interview.
- Michael said Groupsite has been redesigned.
- MaryEllen and Dyanne deserve a lot of credit on Groupsite. They cleaned up the Groupsite files and organization. MaryEllen indicated that reorganization of files is not complete yet, still working on it.

ii. Conference Planning – Chelsea Krause

- Interesting year, we met each month. Had things lined up for Colorado. Then, the pandemic changed plans to a virtual conference, as decided by June. A bit of a challenge, but we managed to get all tasks done. Took a bunch of notes on this process.
- Thanked members of the committee and ExCom.
- Recommendations for next year, work with Don and Andrew for the local expertise. Chelsea has laid groundwork, but next person can make it their own. This is a great group. Hopefully, we get to meet in CO next year.

iii. Elections, Nominations & Awards – Jim Husband

- The committee ran its normal course of the year, good participation in bi-monthly meetings, as with everything else with the virus, we suspended the 2020 scholarship. The 2019 student scholarship winners gave their presentations today, and next year they will receive conference registration waivers and travel reimbursement. We also screened the innovation award, which will be announced later in meeting. Created a slate of officers, but as Karen identified in her presentation, we need more people to run for office. Best Presentation will be voted on at the end of today. Rebecca will present awards at the end of this meeting.

iv. Training & Education – Michael Barbour

- Working with Keith Hurley to do short videos for R, completed some introductory videos, and these will be made available to OFWIM members when completed. Posted three OFWIM videos that OFWIM did (Vyond videos) on the YouTube Channel. Python webinars, from over 5 years ago, are posted to the YouTube channel, too. Groupsite discussion topic. If anyone is interested, please let Michael know, the committee could use more members. Some members/participants are posting assistance with R videos in the chat during this meeting. Michael is getting information from the chat to communicate in the future.

4. Approval of Bylaws and Procedures Manual update – Becca Scully

a. Discussion

- We changed some items such as terms of Secretary and Treasurer changed from 2 years to 3 years; updated schedules for membership announcements, and eliminated requirements for certain ExCom members to be vice chair of other committees.

b. Vote

- Julie motioned to approve, Don seconded, all/majority agreed (hands raised) at 26, so it is approved. Will get final copies out to folks on the website, on the Groupsite. Thank you to everyone who helped with that.

5. Awards

a. Innovation Award – Jim Husband

- One entry this year, from Arizona Game and Fish Department, for the Arizona Scientific Collecting License Data Submission Web Application, Sabra Tonn presented to the committee and the committee agreed that they liked the concept. They win a 1-year free membership (organizational membership). Congratulations, Sabra and AZ!

b. Service Awards – Becca Scully (for Karen Horodysky)

i. Andy Treble - Member-at-Large

- Andy did a ton of work on the Ft. Collins planning. Appreciate all his hard work.

ii. Michael Barbour - Treasurer

- As long as Becca has been on the ExCom, Michael has been Treasurer, and is great. Appreciate all his knowledge and help.

6. Elections – Jim Husband

- Opened ballot 30 days in advance, via SurveyMonkey

a. President Elect Nominee

i. Dyan Pursell

b. Member-at-Large Nominee

i. Amy Martin Ewing

c. Treasurer Nominee

i. Michael Barbour

d. Election results and installation of new officers

- All nominees won their respective positions. Congratulations, Dyan, Amy, and Michael!

7. President's Service Award for Karen Horodysky – Chelsea Krause

- She presented Karen her certificate a couple of weeks ago, just before she went out on maternity leave.

8. New Business – Chelsea Krause

a. New President's Message

- Chelsea is excited to transition into the next role, thank you to everyone. Kind of excited not to be chair of the Conference Planning Committee, but it was a great experience. Excited to do more on the strategic thinking initiative next year, and hope the virus subsides and we can see each other next year.

b. 2021 OFWIM Annual Meeting location and dates

- We were able to bump the CO conference, moved the dates for next year. Don and Andy will be the local "boots on the ground" contacts for this.

9. Comments and Discussion

- Normally we go to Committee breakouts, but since this is virtual, please go online to see these committees to see what you want to join.
- Don said to see if committees can spread out monthly meetings on different days of the week, etc., so more can attend different committees.
- Silent Auction ends at 2pm EDT.

10. Adjourn

- Don motioned to adjourn.
- Beth reminded us to do a raffle first, and that was done.
- Andy seconded, all agreed, the Business Meeting was adjourned at 1:48pm EDT.