

2019 OFWIM Business Meeting Minutes
Shepherdstown, WV
October 9, 2019

1. Call to Order
 - a. The meeting was called to order by Becca Scully, OFWIM President
2. Determination of Quorum
 - a. Becca determined quorum was met (10% registered members)
3. Old Business
 - a. The 2018 Business Meeting Minutes were posted earlier on the OFWIM website for membership review. Motion was made to approve the minutes. Motion was seconded and approved.
 - b. Officer Reports. The officer and committee reports were included in the Annual Business Meeting document as part of the **2019 Conference Proceedings** and posted to the OFWIM website prior to the conference. Oral statements were brief summaries of the Annual Report and only highlights are recorded in the minutes.
 - i. 2019 President's report – Becca Scully
Becca wanted to especially thank Jeanette Jones and Dyanne Cortez (who have retired) for all their help and guidance, Jordan Holtswarth for taking over newsletter editor position, and Greg Wilke for maintaining server where our website is hosted. So many members work so hard to make this the best group. Become involved – be part of something great.
 - ii. 2019 Secretary's report –MaryEllen Wickett
At the time of the conference, there were 17 2018-memberships expiring, 61 2018-memberships that were renewed in 2019, and 7 new 2019-memberships.
 - iii. 2019 Treasurer's report – Michael Barbour
Balance entering the 2019 conference: \$47,635.17.
Income and expenses from the 2019 conference have not been finalized yet.
 - iv. 2019 Member-at-Large Report – Chelsea Krause
Chelsea focused her activities on conference planning for 2020 – Fort Collins, CO.
 - c. Committee Reports
 - i. Communications, Membership, & Outreach – MaryEllen Wickett for Julie Defilippi Simpson
Published and distributed three newsletters. Jordan Holtswarth is taking over reins as Newsletter Editor. Maintained the OFWIM website, Groupsites, LinkedIn, and Facebook. Administered travel grants: 2 awards were granted. New this year is VYOND videos. CMO encourages OFWIM members to submit technical articles to be published in newsletter.
 - ii. Conference Planning – Karen Horodysky
Karen thanked the committee members for planning this conference along with assistance from ExCom. In her report, Karen lists some helpful recommendations for 2020 Conference Planning
 - iii. Elections, Nominations, & Awards – Jim Husband
The Student Research Scholarship was awarded to Logan Sleezer and Brittany Bajo. There were no applicants for the Innovation Award. The committee pulled together a slate of candidates for current elections.
 - iv. Training & Education – Michael Barbour
TEC hosted the webinar "Introduction to QGIS," worked with Keith Hurley to develop Bite-Size R video series, and created a YouTube channel to house OFWIM video content.
4. Awards
 - a. Innovation Award
No applications submitted for 2019.

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- b. Student Scholarship Award
The 2 awards this year went to Logan Sleezer from Virginia Polytechnic Institute and State University and Brittany Bajo from Tennessee Technological University. Logan and Brittany were awarded \$500, plus conference registration fee waiver. As part of this award, Logan and Brittany will return to the conference next year and present their research results to receive an additional \$500, travel expenses, and full conference fee waiver.
 - c. 2019 Best Poster – by popular vote was awarded to Christine Verdream, James Madison University, for “Habitat utilization and impacts of flooding on James spinymussel (*Parvaspina collina*) populations in Virginia streams.”
 - d. 2019 Best Presentation –by popular vote went to Daniel McGarvey, Virginia Commonwealth University, for “Look at me-I have something I want to share with you.”
 - e. Geocache Award – went to a group effort of 2 geocachers (Sabra Tonn, MaryEllen Wickett). Captain Jack Sparrow will begin his adventures with Sabra before traveling to Fort Collins next October.
 - f. Special Thanks to Greg Wilke for maintaining OFWIM webserver
 - g. Lifetime Achievement to Jeanette Jones
 - h. Service Awards were given to:
 - Becca Scully (outgoing President for 2019)
 - MaryEllen Wickett (outgoing Secretary 2018-2019)
 - Chelsea Krause (outgoing Member-at-Large for 2018)
5. Elections Results
- President-Elect: Chelsea Krause
 - Secretary: Susan Watson
 - Member-at-Large: Andrew Treble
6. New Business
- Karen discussed her goal of developing a strategic plan that will include a focus on outreach. Looking forward to our 2020 conference at Fort Collins (4-8 October 2020). We still need to determine location of 2021 conference.

The motion was made to adjourn, was seconded, and passed.