

## 2018 OFWIM Business Meeting Minutes

Hood River, OR

November 7, 2018

1. Call to Order
  - a. The meeting was called to order by Joe Kirby, OFWIM President
2. Determination of Quorum
  - a. MaryEllen determined quorum was met
3. Old Business
  - a. The 2017 Business Meeting Minutes were posted earlier on the OFWIM website for membership review. Motion was made to approve the minutes. Motion was seconded and approved.
  - b. Officer Reports. The officer and committee reports were included in the Annual Business Meeting document as part of the **2018 Conference Proceedings** and posted to the OFWIM website prior to the conference. Oral statements were brief summaries of the Annual Report and only highlights are recorded in the minutes.
    - i. 2018 President's report – Joe Kirby  
Joe thanked all members of OFWIM who helped make this Organization function and grow in 2018. Becca Scully and Conference Planning did a fabulous job in pulling together this successful Conference. Joe thanked all for this opportunity to serve OFWIM as President.
    - ii. 2018 Secretary's report –MaryEllen Wickett  
The membership database added to the website in 2017 enabled new and renewal memberships to be processed in a timely manner. At the time of the conference, there were 27 2017-memberships expiring, 89 2018-memberships that will hopefully renew in 2019, and 2 2019-memberships.
    - iii. 2018 Treasurer's report – Michael Barbour  
Balance entering the 2018 conference: \$37,452.31.  
Income and expenses from the 2018 conference have not been finalized yet. At 2018 Conference, payments could be made with credit card via PayPal. Michael also registered OFWIM as a nonprofit organization with PayPal – reducing transaction fees.
    - iv. 2018 Member-at-Large Report – Karen Horodysky  
Karen focused her activities on conference planning for 2019 (at NCTC-USFWS) and recruiting sponsorship for 2018 conference.
  - c. Committee Reports
    - i. Communications, Membership, & Outreach – MaryEllen Wickett for Julie Defilippi Simpson  
Published and distributed four newsletters. Thank You to Don Katnik – who is stepping down as Newsletter Editor after many years. Maintained the OFWIM website, Groupsite, LinkedIn, and Facebook. Administered travel grants: 2 awards were granted. New this year is a Story Map. CMO encourages OFWIM members to submit technical articles to be published in newsletter.
    - ii. Conference Planning – Becca Scully  
Becca thanked the committee members for planning this conference along with assistance from OFWIM President and Past-President. Pacific Northwest Aquatic Monitoring Partnership assisted with staff support from Megan and Jennifer – Thank You! Karen Horodysky pulled together sponsorship for this conference – Oregon Chapter of American Fisheries Society and 4 at the Platinum level (Timmons Group, ESRI, Sitka Technology Group, and ReelSonar)! There were 60 conference registrants!
    - iii. Data Standards & Technology Trends – Kristin Rogers  
OFWIM Tools Inventory and Informational Video Series were the focus for this past year. OFWIM members are encouraged to contribute to the Tools Inventory.

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- iv. Elections, Nominations, & Awards – Jeanette Jones  
The Student Research Scholarship was awarded to Jordan Holtswarth. There were 4 applicants for the Innovation Award. The committee pulled together a slate of candidates for current elections.
  - v. Training & Education – Michael Barbour  
TEC helped organized the Conference workshop on Collector and Survey123. 30 notices of external webinars of potential interest to OFWIM members were posted in Groupsite
4. Awards
- a. Innovation Award  
The winner of the 2018 Innovation award went to Virginia Department of Game and Inland Fisheries for their “VDGIF Law Enforcement Automatic Vehicle Locator” submitted by Jay Kapalczynsk. Virginia Department of Game and Inland Fisheries will receive a one-year OFWIM organizational membership.
  - b. Student Scholarship Award  
The award this year went to Jordan Holtswarth from Tennessee Technological University. Jordan was awarded \$500, plus conference registration fee waiver. As part of this award, Jordan will return to the conference next year and present her research results to receive an additional \$500, travel expenses and full conference fee waiver.
  - c. 2018 Best Poster – by popular vote was awarded to Michelle Steg-Geltner, Yakama Nation Fisheries, for “How the Yakama Nation Shares Fish and Habitat Restoration Information.”
  - d. 2018 Best Presentation –by popular vote went to Karen Horodysky, VDGIF, for “A Tool for Data Consolidation and Standardization.”
  - e. Geocache Award – went to a group effort of several geocachers (Sabra Tonn, MaryEllen Wickett, Annie Simpson). Captain Jack Sparrow will begin his adventures with Dyan Pursell before traveling to NCTC next October.
  - f. Special Thanks to Tom Wilcox, Virginia Game and Inland Fisheries, Student Support raffle donation of knives with beautifully carved cases
  - g. Service Awards were given to:
    - Joe Kirby (outgoing President for 2018)
    - Michael Barbour (Treasurer 2017-2018)
    - Karen Horodysky (outgoing Member-at-Large for 2018)
5. Elections Results
- President-Elect: Karen Horodysky
  - Treasurer: Michael Barbour
  - Member-at-Large: Chelsea Krause
6. New Business
- Becca thanked all for making this Conference a success. The 2019 Conference will be at National Conservation Training Center in Shepherdstown, West Virginia during 6-10Oct19. Tentative plans for 2020 are for Fort Collins, Colorado, planned by Andrew Treble and Don Schrupp.
  - Please send training ideas to Michael Barbour for 2019 Conference. Tentative plans are for possibly 2 levels of SQL Server training.

The motion was made to adjourn, was seconded, and passed.