

2017 OFWIM Business Meeting Minutes
Chattanooga, TN
October 4, 2017

1. Call to Order
 - a. The meeting was called to order by Jeanette Jones, OFWIM President
2. Determination of Quorum
 - a. MaryEllen determined quorum is met
3. Old Business
 - a. The 2016 Business Meeting Minutes were posted earlier on the OFWIM website for membership review and printed copies brought to this meeting. Motion was made to approve the minutes. Motion was seconded and approved.
 - b. Officer Reports. The officer and committee reports were included in the Annual Business Meeting document as part of the **2017 Conference Proceedings** and posted to the OFWIM website prior to the conference. Oral statements were brief summaries of the Annual Report and only highlights are recorded in the minutes.
 - i. 2017 President's report – Jeanette Jones
Jeanette enjoyed her term as OFWIM President and thanked fellow board members and committee chairs for their commitment to OFWIM. Two major accomplishments were highlighted: 1) implementation of online membership join/renewal and payment via PayPal, and 2) Procedure manual update. New faces have joined this conference because of outreach activities of Kristin Rogers and Keith Hurley.
 - ii. 2017 Secretary's report –MaryEllen Wickett
The new membership renewal/payment system available on our website has enabled membership to be processed in a timelier manner and current email distribution lists to be created quickly.
 - iii. 2016 Treasurer's report – Michael Barbour
Balance entering the 2017 conference: \$30,398.71.
Income and expenses from the 2017 conference have not been calculated yet.
 - iv. 2016 Member-at-Large Report – MaryEllen Wickett for Rebecca Scully
Rebecca focused her activities on conference planning for 2018. She thanked Jeanette and the rest of ExCom and Conference Planning for making her first year a good one.
 - c. Committee Reports
 - i. Communications, Membership, & Outreach – MaryEllen Wickett for Julie Defilippi Simpson
Published and distributed four newsletters. Maintained the OFWIM website, Groupsite, LinkedIn, and Facebook. Administered travel grants: one full grant was awarded to Ryan Wortmann; partial grants were awarded to Don Schrupp and Emily Tracy-Smith. Developed an online payment option using PayPal for membership renewals – went live May 2017. CMO encourages OFWIM members to submit technical articles to be published in newsletter.
 - ii. Conference Planning – Jeanette Jones for Joe Kirby
Jeanette thanked the committee members for planning this conference. Tennessee Wildlife Resources Agency assisted in conference setup, field trip planning, banquet arrangements, and providing numerous swag items – Thank You! There were 43 conference registrants and 3 sponsors! We are looking forward to meeting next year in Hood River, OR.
 - iii. Data Standards & Technology Trends – Kristin Rogers
OFWIM Tools Inventory and Project Discovery Guide were developed this year and made available on OFWIM website in the Resources tab. These tools were presented at 2017 National AFS meeting by Karen Horodsky. OFWIM members are encouraged to contribute

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to the Tools Inventory. AFS-FITS wants to develop Data Exchange standards to make it easier to share data among organizations. DSTT is planning to assist with this effort during the upcoming year.

iv. Elections, Nominations, & Awards – Jim Husband

Jim thanked all committee members for their work this past year; he recognized Danny Lewis, who will be retiring this month. The committee worked on pulling together a slate of candidates for current elections and administered the Student Scholarship and Innovation Award.

v. Training & Education – Michael Barbour

TEC helped organize one OFWIM webinar this year in coordination with the DSTT committee and Qualtrics. 37 notices of external webinars of potential interest to OFWIM members were posted in Groupsite

4. Awards

a. Innovation Award – Jim Husband

The winner of the 2017 Innovation award went to Missouri Department of Conservation for their GIS tool “Assessing and Monitoring Stream Channels and Riparian Corridors Using LiDAR in the Grand River Grasslands” submitted by Dyan Pursell. Dyan accepted the certificate on behalf of MDC and will receive a one-year OFWIM organizational membership.

b. Student Scholarship Award – Beth Stys

The award this year went to Isabel Papraniku from Tennessee Technological University. Isabel was awarded \$500, plus conference registration fee waiver. As part of this award, Isabel will return to the conference next year and present her research results to receive an additional \$500, travel expenses and full conference fee waiver. Allison Litmer, Tennessee Technological University, presented her research during this conference. Kayla Key, last year’s student scholarship winner, returned to present and was awarded her second \$500, travel expenses, and a full conference fee waiver.

c. 2017 Best Poster – by popular vote was awarded to George Gavrielides, Tennessee Aquarium Conservation Institute, for “Freshwater Information Network (FIN): Using GIS to Connect Scientists with Each Other and the Conservation Community.”

d. 2017 Best Presentation – announced Wednesday evening and by popular vote went to Powell Wheeler, NC Wildlife Resources Commission, for “Lake Bathymetry Mapping using a Raspberry Pi and Open-Source Software.”

e. Geocache Award – announced Wednesday evening – went to a group effort of several geocachers (Sabra Tonn, MaryEllen Wickett, and Beth Stys). Captain Jack Sparrow will begin his adventures with MaryEllen before traveling to Hood River, OR next November.

f. Service Awards were given to:

- MaryEllen Wickett (Secretary 2016-2017)
- Rebecca Scully (outgoing Member-at-Large for 2017)
- Jeanette Jones (outgoing President for 2017)

5. Elections Results

- President-Elect: Rebecca Scully
- Secretary: MaryEllen Wickett
- Member-at-Large: Karen Horodysky

6. New Business

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Jeanette relayed Joe's message that he is looking forward to serving OFWIM in the coming year as President. The 2018 Conference will be at Hood River, OR during 4-8Nov18. We are looking for a host for our 2019 conference. This year was the 25th anniversary of OFWIM; a poster will be presented during the Hacker's Ball during 2018 conference.

Julie Prior-Magee presented deadline issue CMO had with Travel Grants this year. No applications were received by the July 17 deadline. Deadline was extended to 2 weeks before conference; however, this time frame caused challenges for conference planning. Suggestions were made to set 1st deadline for mid-July. Applications will be reviewed and awarded until 2nd deadline date (same date as last call for papers). CMO was instructed to propose revision to Travel Grant deadline structure to ExCom for approval.

There was no other new business. The motion was made to adjourn, was seconded, and passed.