TRACS and the Grants Management Process Update

James Husband
Virginia Department of Game & Inland Fisheries

OFSWIM Meeting
Acadia National Park
October 2013
TRACS Training

Ongoing Nationwide

Two Days

Therefore…..The Push is On

It’s Coming….There is no stopping it now!
Grant Cycle

- Pre-Award
- Award
- Post-Award
- Close-Out
TRACS Relationship to Grants Process

Conservation efforts generally manifest as.....

PROJECTS (job, task)

Therefore.....
TRACS is a project centric system and is designed to report grantee conservation efforts... plans, projects and actions
Plans
- Optional (except CMS)

Projects
- Required

Actions
- Required
How Will TRACS Affect You?

• You will possibly become a technical expert
• Coordination of data layers into TRACS
• Possible management of the State Public Portal
• Train the trainer
What is a Plan?

A defined and accepted strategy for achieving specific goals within a defined geographic region

(Optional in TRACS)
What is a Project?

One or more related actions undertaken by a group of practitioners to achieve specific purposes

Similar properties as required by 50 CFR 80.81 and 82
TRACS Structure

What is an Action?

*A specific intervention undertaken by a project team to achieve defined action objectives that ultimately lead to the achievement of the project’s purpose.*
TRACS requires front end loading of plans and projects...the pre-award/application phase
Plan and Project creation in TRACS is a two step process:

1. Geo-Spatial mapping
2. Enter Information
Create Plans and Projects

Step #1:
Enter Geo-spatial location identifier for plans and projects in TRACS on mapper (color coded)

Geospatial Data

*Information that identifies the specific location and characteristics of natural or constructed features as well as boundaries on the earth*
Create a Plan

Step #2:
Enter Information

- PLAN (Mapped) (Optional)
- Properties
- Objectives
- Attachments
Create a Project

Step #2:
Enter Information

PROJECT
(Mapped)

- Properties
- Project Statement
- Estimated Cost
- Attachments
Projects can be “bundled” (PDF) for submission to WSFR for review/approval under one grant
States enter Plan (optional) and Project Data into Data TRACS, TRACS bundles Project(s) into a grant application (pdf) and it is submitted through grants.gov.

WSFR reviews and approves grant application. The funding source(s) from FBMS is attached to the approved Project(s) in TRACS.

Project description and geospatial data are displayed in public viewer.
Create Actions in TRACS

- Actions are created once a project is active
- At least one action is required for each action category selected
- Performance/Accomplishment reporting based on results of Actions!!!
Action creation in TRACS is a two-step process:

1. Geo-Spatial mapping
2. Enter Information
Create Actions in TRACS

Step #1:

Enter Geo-spatial location identifier for actions in TRACS on mapper
Create Actions in TRACS

Step #2:
Enter Information

<table>
<thead>
<tr>
<th>ACTION (Mapped)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Properties</td>
</tr>
<tr>
<td>Interim Results Non-SWG (Optional)</td>
</tr>
<tr>
<td>Effectiveness Measures SWG Only (Required)</td>
</tr>
<tr>
<td>Land</td>
</tr>
<tr>
<td>Attachments</td>
</tr>
</tbody>
</table>
Unique to SWG Actions:

Effectiveness Measures

a standard indicator used to assess progress in implementing an action and ultimately, whether a project is achieving its intended results
States enter Actions into Data TRACS to report progress. Performance report bundle (pdf) generated and sent by TRACS to WSFR for review.

Accomplishments displayed in public viewer.

WSFR reviews and approves performance report.

Pre-Award

Grant Cycle

Post-Award

Award

Close-Out
States enter Plan (optional) and Project Data into Data TRACS, TRACS bundles Project(s) into a grant application (pdf) and it is submitted through grants.gov.

Pre-Award:

Post-Award:

WSFR reviews and approves grant application. The funding source(s) from FBMS is attached to the approved Project(s) in TRACS.

Close-Out:

Accomplishments displayed in public viewer.

Award:

WSFR reviews and approves performance report.

Project description and geospatial data are displayed in public viewer.

States enter Actions into Data TRACS to report progress. Performance report bundle (pdf) generated and sent by TRACS to WSFR for review.
Summary of TRACS

- TRACS is project centric
- Geo-spatial mapping
- Front and back end data entry
- Plans, Projects and Actions created (two-part process)
- Accomplishments reported on Actions
Find More Information on TRACS

- Ron Cross, Ronald_Cross@fws.gov
- Knight, Scott, scott_knight@fws.gov
- Website, http://www.wildlifetracs.us/